

Friday October 30, 2020

Dear Parents / Guardians

In preparation for Year 12 exams next year, all students completing VCE Unit 2 subjects are expected to complete an exam in each of their studies. An exam timetable can be found at the end of this letter. We ask that you assist your son/daughter in keeping them focused on revising their work and studying for their exams.

The following rules apply:

- Attendance is compulsory for all exams.
- Full school uniform is to be worn.
- Students completing a Unit 3-4 subject that have an exam during that period will need to reschedule their Year 11 exam if required.
- If students have an exam-free session in the middle of the day between 2 exams they must remain at school and sign in at the Student Reception side of the office.
- For all other instances Damascus College will assume students are off campus.
- Students are welcome to be on campus when they do not have exams, but they need to sign in at Student Reception so that the College is aware of who is on campus. They can study in the library or another assigned study space.
- It is the student's responsibility to organise transport to and from school for their exams. They are welcome to catch the buses and remain on campus for the day, just ensure you to sign in at the office.

Protocols for all exams:

- At the start of each exam, all electronic devices are collected and placed in a box. Ensure phones are switched off.
- Students are allowed a clear plastic label-free water bottle (no larger than 1.5 litre) which must be stored on the floor.
- Watches must be removed and stored on the desk and be easily visible by the supervisor.
- Pencil cases are not allowed in the exam room so we would encourage students to bring a clear zip lock bag with their writing materials.
- Teachers will inform students of specific materials required for each subject (eg type of calculator, summary sheets, etc).

We wish your son or daughter all the best in preparing for these exams and would encourage them to seek assistance from their subject teachers in the lead up to the exams. Their subject teachers will be able to suggest study techniques that can be used to assist them in their preparation. Looking at the study designs and the key knowledge that they can be assessed on is also vital in preparation.

Regards,

Mr Matthew Hallowell VCE Coordinator

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DAMASCUS COLLEGE YEAR 11 EXAM TIMETABLE

Wednesday November 11 – Friday November 20 Exams to be held in Building 7 All exam 100 minutes (10 minutes reading time and 90 minutes Writing) unless otherwise stated.

Version: 13/10/20

DAY	TIME	SUBJECT
Wednesday 11/11/20	9:10am – 11:20am	English (2 hour 40 minutes)
	No exam Scheduled	No exam Scheduled
	No exam Scheduled	No exam Scheduled

DAY	TIME	SUBJECT
	9:10am – 10:50am	Religion and Society
Thursday 12/11/20	11:15am – 12:55pm	No exam Scheduled
	1:38pm – 3:18pm	General Mathematics Exam 1

DAY	TIME	SUBJECT
	9:10am – 10:50am	General Mathematics Exam 2
Friday 13/11/20	11:15am – 12:55pm	Health and Human Development Music Performance
	1:40pm – 2:50pm	Mathematical Methods Exam 1 (1 hour 10 minutes)

DAY	TIME	SUBJECT
Monday 16/11/20	9:10am – 10:50am	Mathematical Methods Exam 2 Studio Arts Photography
	11:15am – 12:55pm	Legal Studies Product Design and Technology
	1:38pm – 3:18pm	Biology

DAY	ТІМЕ	SUBJECT
	9:10am – 10:50am	Physical Education Media
Tuesday 17/11/20	11:15am – 12:55pm	Food French Systems Engineering
	1:40pm – 2:50pm	Specialist Mathematics Exam 1 (1 hour 10 minutes)

DAY	TIME	SUBJECT
Wednesday 18/11/20	9:10am – 11:20am	English Language (2 hour 10 minutes) English Literature (2 hour 10 minutes)
	11:20am – 12:50pm	No exam Scheduled
	1:38pm – 3:18pm	Specialist Mathematics Exam 2 Psychology

DAY	TIME	SUBJECT
Thursday 19/11/20	9:10am – 10:50am	Indonesian
	11:15am – 12:55pm	History – 20 th Century
	1:38pm – 3:18pm	Drama Physics

DAY	TIME	SUBJECT
Friday 20/11/20	9:10am – 10:50am	Art Business Management
	11:15am – 12:55pm	Chemistry
	1:38pm – 3:18pm	Accounting Visual Communications and Design

Please Note:

- 1. At the start, all electronic devices are collected and placed in a box. Ensure phones are switched off.
- Students are allowed a clear plastic label-free water bottle (no larger than 1.5 litre) which must be stored on the floor. 2.
- 3.
- 4.
- Watches must be removed and stored on the desk and be easily visible by the supervisor. Teachers will inform students of specific materials required for each subject (eg type of calculator, summary sheets, etc). **Students with clashes** are to reschedule a time with the VCE Co-ordinator, Matthew Hallowell, who will arrange a paper for the 5. new time.