

Friday October 30, 2020

Dear Parents / Guardians

In preparation for Year 12 exams next year, all students completing VCE Unit 2 subjects are expected to complete an exam in each of their studies. An exam timetable can be found at the end of this letter. We ask that you assist your son/daughter in keeping them focused on revising their work and studying for their exams.

The following rules apply:

- Attendance is compulsory for all exams.
- Full school uniform is to be worn.
- Students completing a Unit 3-4 subject that have an exam during that period will need to reschedule their Year 11 exam if required.
- If students have an exam-free session in the middle of the day between 2 exams they must remain at school and sign in at the Student Reception side of the office.
- For all other instances Damascus College will assume students are off campus.
- Students are welcome to be on campus when they do not have exams, but they need to sign in at Student Reception so that the College is aware of who is on campus. They can study in the library or another assigned study space.
- It is the student's responsibility to organise transport to and from school for their exams. They are welcome to catch the buses and remain on campus for the day, just ensure you to sign in at the office.

Protocols for all exams:

- At the start of each exam, all electronic devices are collected and placed in a box. Ensure phones are switched off.
- Students are allowed a clear plastic label-free water bottle (no larger than 1.5 litre) which must be stored on the floor.
- Watches must be removed and stored on the desk and be easily visible by the supervisor.
- Pencil cases are not allowed in the exam room so we would encourage students to bring a clear zip lock bag with their writing materials.
- Teachers will inform students of specific materials required for each subject (eg type of calculator, summary sheets, etc).

We wish your son or daughter all the best in preparing for these exams and would encourage them to seek assistance from their subject teachers in the lead up to the exams. Their subject teachers will be able to suggest study techniques that can be used to assist them in their preparation. Looking at the study designs and the key knowledge that they can be assessed on is also vital in preparation.

Regards,

Mr Matthew Hallowell VCE Coordinator

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DAMASCUS COLLEGE YEAR 11 EXAM TIMETABLE

Wednesday November 11 – Friday November 20 Exams to be held in Building 7 All exam 100 minutes (10 minutes reading time and 90 minutes Writing) unless otherwise stated.

Version: 13/10/20

| DAY | TIME | SUBJECT |
|-----------------------|-------------------|-----------------------------|
| Wednesday 11/11/20 | 9:10am – 11:20am | English (2 hour 40 minutes) |
| | No exam Scheduled | No exam Scheduled |
| | No exam Scheduled | No exam Scheduled |

| DAY | TIME | SUBJECT |
|----------------------|-------------------|----------------------------|
| | 9:10am – 10:50am | Religion and Society |
| Thursday 12/11/20 | 11:15am – 12:55pm | No exam Scheduled |
| | 1:38pm – 3:18pm | General Mathematics Exam 1 |

| DAY | TIME | SUBJECT |
|--------------------|-------------------|---|
| | 9:10am – 10:50am | General Mathematics Exam 2 |
| Friday 13/11/20 | 11:15am – 12:55pm | Health and Human Development Music Performance |
| | 1:40pm – 2:50pm | Mathematical Methods Exam 1 (1 hour 10 minutes) |

| DAY | TIME | SUBJECT |
|--------------------|-------------------|--|
| Monday 16/11/20 | 9:10am – 10:50am | Mathematical Methods Exam 2 Studio Arts Photography |
| | 11:15am – 12:55pm | Legal Studies Product Design and Technology |
| | 1:38pm – 3:18pm | Biology |

| DAY | ТІМЕ | SUBJECT |
|---------------------|-------------------|---|
| | 9:10am – 10:50am | Physical Education Media |
| Tuesday 17/11/20 | 11:15am – 12:55pm | Food French Systems Engineering |
| | 1:40pm – 2:50pm | Specialist Mathematics Exam 1 (1 hour 10 minutes) |

| DAY | TIME | SUBJECT |
|-----------------------|-------------------|--|
| Wednesday 18/11/20 | 9:10am – 11:20am | English Language (2 hour 10 minutes) English Literature (2 hour 10 minutes) |
| | 11:20am – 12:50pm | No exam Scheduled |
| | 1:38pm – 3:18pm | Specialist Mathematics Exam 2 Psychology |

| DAY | TIME | SUBJECT |
|----------------------|-------------------|------------------------------------|
| Thursday 19/11/20 | 9:10am – 10:50am | Indonesian |
| | 11:15am – 12:55pm | History – 20 th Century |
| | 1:38pm – 3:18pm | Drama Physics |

| DAY | TIME | SUBJECT |
|--------------------|-------------------|--|
| Friday 20/11/20 | 9:10am – 10:50am | Art Business Management |
| | 11:15am – 12:55pm | Chemistry |
| | 1:38pm – 3:18pm | Accounting Visual Communications and Design |

Please Note:

- 1. At the start, all electronic devices are collected and placed in a box. Ensure phones are switched off.
- Students are allowed a clear plastic label-free water bottle (no larger than 1.5 litre) which must be stored on the floor. 2.
- 3.
- 4.
- Watches must be removed and stored on the desk and be easily visible by the supervisor. Teachers will inform students of specific materials required for each subject (eg type of calculator, summary sheets, etc). **Students with clashes** are to reschedule a time with the VCE Co-ordinator, Matthew Hallowell, who will arrange a paper for the 5. new time.