

# 2021 Fee Arrangements



## Tuition Fees and Charges 2021

Tuition Fees are charged on an annual basis. ***The first fee statement is issued in February with the annual charges shown.*** Subsequent statements will then be issued at the beginning of each term.

### Tuition Fee Amounts

Approved Tuition fees for 2021 are as follows:

Year 7	\$5,550.00
Year 8	\$5,700.00
Year 9	\$6,140.00
Year 10	\$6,280.00
Year 11	\$6,580.00
Year 12	\$6,580.00

### Capital Levy

A Capital Levy of \$400.00 per family will apply in 2021. This fee is levied for the ongoing capital upgrade of College facilities.

### Microsoft Surface Pro

Families will be required to pay a technology levy of \$300.00 in 2021. The technology levy will be added to families fee accounts.

### Extra-Curricular Charges

The tuition fee covers costs related to the College tuition, administration, subject levies, camps, excursions and incidentals. The tuition fee **does not** cover optional aspects of the College's program, services provided for individual music tuition or overseas travel, the Rowing program and some major projects undertaken by senior technology students. These will be charged at various times through the year as appropriate.

### Student Departures and Withdrawals

Parents and guardians are reminded that early written notification of a student withdrawing during the College year is required. Where a student exits the College during a Term, fees are payable to end of the Term the student exited. Fee accounts will be adjusted pro rata for tuition fees and the capital levy

**A 2021 Fee Payment Plan must be completed by all families and returned to the College by Friday 27, November 2020. If a completed payment plan is not received fees are due and payable in full by February 26<sup>th</sup> 2021.**

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**Payment Options:** The following options are available for the payment of school fees:

**Payment in Full by 26 February 2021** (This will attract a discount) The following early payment discount is offered where the fee account is paid in full by February 26, 2021: One Student **\$200.00** Two or more students **\$350.00**

Families who chose to pay in full via direct debit or credit card will have their payments processed on the 26<sup>th</sup> February.

**Please note:** Where the fee account is split between families the payment in full will be split accordingly

**Instalments:** The following instalment arrangements are available:

- Weekly payments (not available for Credit Card payments via direct debit)
- Fortnightly payments
- Monthly payments
- Quarterly payments

**Payment Facilities:** The following facilities are available for the payment of accounts:

- Cash
- Cheque
- Bpay
- Direct Debit
- Credit Card
- EFTPOS
- Centrepay deduction

## Support for the Cost of Education

### Family Discounts – two children

A discount applies where two children in a family attend the College at the same time, with an automatic discount of 12.5% off the total Tuition Fees.

### Family Fee Structure – more than two children

Where three or more students from the one family attend the College in a school year, the tuition fee charged will be limited to the fees for the eldest two students, and the 12.5% family discount will be applied. The effect of this is that the total payable is limited to two students only.

### Camps, Sports & Excursions Fund

CSEF will be provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities. If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. The allowance will be paid against your fee account as camps, sports & excursion costs are built into the tuition fees.

### How to Apply

Contact the school office to obtain a CSEF application form or download from

<https://www.education.vic.gov.au/Documents/about/programs/health/CSEF-Application-Form-2020.pdf>

### Further Support

If you have any concerns regarding payment of College fees, you are encouraged to discuss these at any time with the Business Manager. To arrange an appointment please phone Tracey Williams on 5337 2236. Where appropriate, you may be able to make alternative arrangements to pay fees, or seek a concession. It is not helpful to ignore notices for request for payment as debt collection processes will be initiated.

### Debt Collection Procedures

As a last resort the College will commence debt recovery or take legal action where no adequate response has been achieved from approaches for fee payment. Costs incurred by the College from such methods are fully recoverable from the Debtor. This is a last resort for the College but is necessary as a matter of justice for paying members of the school community and the financial sustainability of the College. **Please note:** Where an account has been referred for legal action families will be required to make an appointment with the Principal/ Business Manager to discuss the continued enrolment. Failure to comply with this request may see the enrolment discontinued.

A copy of the College School Fees Policy is available on the website [www.damascus.vic.edu.au](http://www.damascus.vic.edu.au)

# 2021 Direct Debit & Credit Card Schedule of dates



	Weekly			Fortnightly
1st	11/02/2021		1st	18/02/2021
2nd	18/02/2021		2nd	4/03/2021
3rd	25/02/2021		3rd	18/03/2021
4th	4/03/2021		4th	1/04/2021
5th	11/03/2021		5th	15/04/2021
6th	18/03/2021		6th	29/04/2021
7th	25/03/2021		7th	13/05/2021
8th	1/04/2021		8th	27/05/2021
9th	8/04/2021		9th	10/06/2021
10th	15/04/2021		10th	24/06/2021
11th	22/04/2021		11th	8/07/2021
12th	29/04/2021		12th	22/07/2021
13th	6/05/2021		13th	5/08/2021
14th	13/05/2021		14th	19/08/2021
15th	20/05/2021		15th	2/09/2021
16th	27/05/2021		16th	16/09/2021
17th	3/06/2021		17th	30/09/2021
18th	10/06/2021		18th	14/10/2021
19th	17/06/2021		19th	28/10/2021
20th	24/06/2021		20th	11/11/2021
21st	1/07/2021			
22nd	8/07/2021			
23rd	15/07/2021			<b>Monthly</b>
24th	22/07/2021		1st	15/02/2021
25th	29/07/2021		2nd	15/03/2021
26th	5/08/2021		3rd	15/04/2021
27th	12/08/2021		4th	15/05/2021
28th	19/08/2021		5th	15/06/2021
29th	26/08/2021		6th	15/07/2021
30th	2/09/2021		7th	15/08/2021
31st	9/09/2021		8th	15/09/2021
32nd	16/09/2021		9th	15/10/2021
33rd	23/09/2021		10th	15/11/2021
34th	30/09/2021			
35th	7/10/2021			
36th	14/10/2021			<b>Quarterly</b>
37th	21/10/2021		1st	26/02/2021
38th	28/10/2021		2nd	26/05/2021
39th	4/11/2021		3rd	26/08/2021
40th	11/11/2021		4th	26/11/2021
<b>ANNUAL IN ADVANCE</b>				
	26th February			